



GENERAL PRACTICE AWARDS 2018

Managing Workload and Improving Access

Award Entry Form

Description of the award:

This category seeks to recognise a practice or group of practices who have released staff time or improved access for patients through using the 10 High Impact Actions to release time for care. We invite applications from both practices themselves and nominations from others.

Applications should demonstrate all or some of the below:

- A clear description of the changes made to release time for care and improve access. Where applicable, this should include reference to the relevant 10 High Impact Actions that have been used.
- Evidence of the impact for patients and staff, for example, the amount of staff time released or measures of improved access.
- A clear rationale behind the selection of this particular area of activity for improvement.

Criteria that judges will be marking against:

- Clear evidence of the impact of the changes on the use of staff time.
- Evidence that the release of staff time has had a positive impact on patients, for example through being able to offer new services, improved access or longer appointments where appropriate.
- Examples of how the changes have benefited staff themselves.
- The sustainability of the changes made.

Please complete the form below and send with your entry

Personal Information - the person submitting the nomination

All fields are mandatory

Full name

Job title

Phone number

Place of work

Email

Personal Information - the person being nominated (if different to above)

All fields are mandatory

Full name

Job title

Address

Phone number

Place of work

Email

Applications must be submitted online at www.generalpracticeawards.com before **5.00pm on Friday 22nd June 2018.**

The shortlisted candidates will then be invited to a black tie dinner and ceremony on the 30 November 2018 at the Park Plaza Westminster Bridge Hotel.

Supported by



Please fill in the boxes

Part 1 - Overview

1. Please give an overview of why this practice or group of practices deserves to win the 'Managing workload and improving access' award. (400 words)

Please note, we may use this overview statement on the night of the Awards should you/they be shortlisted.

2. Describe how the work of the practice or group of practices has directly benefitted patients, service users and/or staff? (300 words)

Part 2 - Evidence

3. Are there any specific examples of processes, best practice or innovation that underpins why this practice or group of practices has been nominated? (300 words)

4. Please share any data or figures to support your nomination. (300 words)

5. Please include any testimonials from patients, colleagues, or others (not included in the practice team) that support this entry. (300 words)

6. Please include any additional comments or attach any supporting documents. Supporting documents can include graphs, flow charts, tables, etc.